

REQUEST FOR QUALIFICATIONS

TOWN OF HOOKSETT

The Town of Hooksett is accepting Statements of Qualifications (SOQs) from single firms for engineering for a roadway design project for Hackett Hill Road and Route 3A intersection.

The Town of Hooksett, New Hampshire plans to undertake the management of the design and construction of this project. This project will be funded in part through a grant from the State of New Hampshire's State Aid Highway Program. All aspects of this project must comply with the New Hampshire Department Manual for the State Aid Highway Program.

Consultation Selection will be based on the following:

1. Qualifications of project team (minimum of one (1) licensed professional engineer on staff, registered in the branch classification of Civil Engineer in the State of New Hampshire).
2. Experience in road design and engineering.
3. Experience in environmental engineering, including wetlands and drainage issues.
4. Experience with similar projects that the firm has designed and implemented.
5. Experience with the New Hampshire Department of Transportation Manual for the State Aid Highway Program.
6. Communication and problem-solving skills and a willingness to work with the public.
7. Familiarity and understanding of the project and project approach.
8. Ability to meet with the proposed or required project schedule.
9. Ability to assure project consistence if change in the staff of the engineering firm should occur.
10. Familiarity with applicable federal and state regulations.
11. Possession of a satisfactory record of performance.

Please include the following information with your response to this Request for Qualifications:

1. Firm name, history and description, including state licenses and affiliations.
2. Resumes and qualifications of key personnel assigned to project (include organization chart of all individuals who will be assigned to this project and indicate current staff who has worked on municipal intersections).
3. Related projects/areas of expertise and experience.
4. Description of budgeting, cost and quality control procedures.
5. Project understanding, including proposed project approach and schedule.
6. Any additional helpful information.

The Town of Hooksett is an equal opportunity employer. All qualified proposals will receive consideration without regard to race, color, religion, creed, age, gender or national origin.

SOQ's will be accepted until 4:30 p.m. on November 8, 2012. Upon the receipt of SOQ's, a review committee will shortlist the firms and interviews may be conducted. The firms will be rated and the Town will enter negotiations with the top-rated firm for a fee proposal for engineering services. If not mutually agreeable, the Town will entertain a fee proposal from the second rated firm and so on, until an agreement is reached. The Town of Hooksett reserves the right to reject any and all proposals.

Please submit six (6) copies of the proposal no later than 4:30 p.m. on November 8, 2012 to:

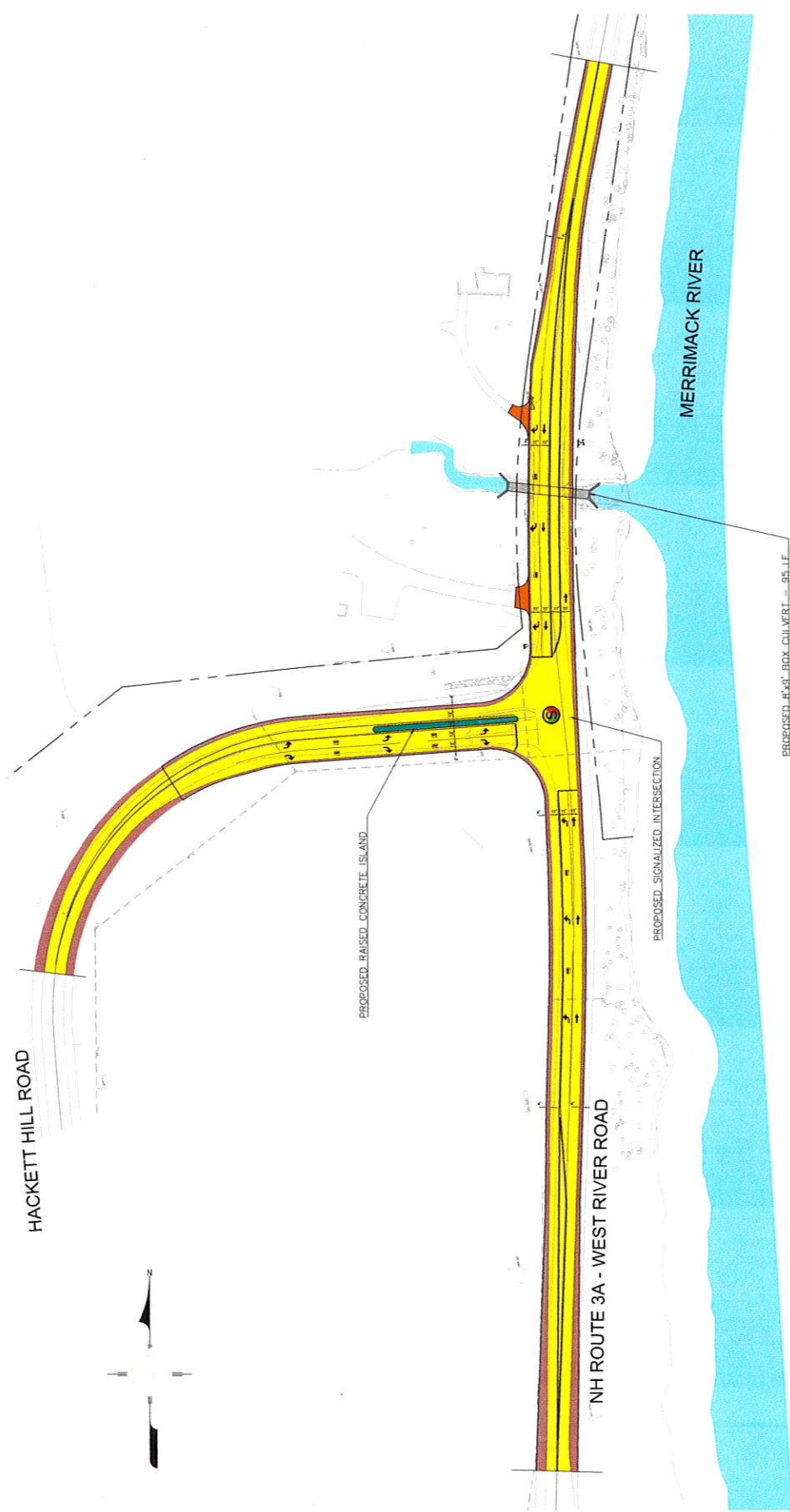
Jo Ann Duffy, Town Planner
Hooksett Community Development Office
35 Main Street
Hooksett, NH 03106

PRELIMINARY SCOPE OF THE PROJECT

The primary goal of this project is to provide safe motor vehicle travel at the intersection of Hackett Hill Road and Route 3A. A previously prepared preliminary design is attached.

SOQ Schedule

November 8, 2012	SOQ response's due
January 2013	Project awarded
January 2013	Initial meeting and survey
February 2013	Meeting with abutters
April 2013	Public workshop and design phase
June 2013	Complete concept design and provide cost estimate
June 2013	Forward concept for approval to NHDOT
Early spring 2014 (March)	Start Construction



HACKETT HILL ROAD

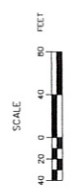
NH ROUTE 3A - WEST RIVER ROAD

MERRIMACK RIVER

PROPOSED RAISED CONCRETE ISLAND

PROPOSED SIGNALIZED INTERSECTION

PROPOSED 18x18 BOX CULVERT = 95 I.F.



WEST RIVER ROAD, ROUTE 3A
 & HACKETT HILL INTERSECTION
 CONCEPTUAL IMPROVEMENTS PLAN
 HOOKSETT, NEW HAMPSHIRE

PREPARED FOR: TOWN OF HOOKSETT
 FEBRUARY 13, 2012